



**INVITATION TO BID FOR THE**  
**“PROCUREMENT OF SWMS IT AND OFFICE EQUIPMENT”**  
 (Reference No: **8050402**; Solicitation No.: **EMBCAR-2021-10-81**)

1. The *Environmental Management Bureau – Cordillera Administrative Region (EMB-CAR)*, through the *2021 General Appropriations Act (GAA)* intends to apply the sum of *One Million Five Hundred Twenty-Seven Thousand Pesos (₱ 1,527,000.00)* being the *Approved Budget for the Contract (ABC)* to payments under the contract for *“Procurement of SWMS IT and Office Equipment” with Contract Number EMBCAR-2021-\_\_\_\_\_*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *EMB-CAR* now invites bids for the above Procurement Project. Delivery of the Goods is required by *thirty (30) calendar days from receipt of Notice to Proceed (NTP)*. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *EMB-CAR* and inspect the Bidding Documents at the address given below during *8:00 AM to 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *October 6, 2021 from 9:00 AM to 4:00 PM to October 26, 2021 from 9:00 AM to 10:00 AM* from the address below *and upon payment of the applicable fee (breakdown below) for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.*

<b>ABC (In Pesos)</b>	<b>Cost of Bidding Document (In Pesos)</b>
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00

6. The *EMB-CAR* will hold a Pre-Bid Conference on *October 13, 2021, 10:00 AM at EMB-CAR, DENR Compound, Gibraltar Road, Baguio City and/or* through video conferencing



7. Bids must be duly received by the BAC Secretariat either through manual submission at the office address indicated below, or through online or electronic submission as indicated below, or both on or before *October 26, 2021 at 10:00 AM*. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *October 26, 2021 at 10:00 AM* at *ORD Conference Hall, EMB-CAR, DENR Compound, Gibraltar Road, Baguio City* and/or through video conferencing or webcasting via *Zoom or Microsoft Teams Application*, which shall be open to bidders or bidders' representatives who choose to attend the activity.
10. For bidders who opt to submit online, bid submission must be through online/electronic means by uploading to a cloud-based provider, e.g. Google Drive, OneDrive or the like and the link shall then be shared to the procuring entity either via email (*gso.embcar@gmail.com*).
11. The *EMB-CAR* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. Interested Bidders/Suppliers are advised to fill – out the Pre-Registration form for Bidders at [https://docs.google.com/forms/d/e/1FAIpQLSfc6WUN8vPV9nz9Nvq5B2-PeCsQPar3Kqr-BXPjc0R7Vz\\_Qcw/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSfc6WUN8vPV9nz9Nvq5B2-PeCsQPar3Kqr-BXPjc0R7Vz_Qcw/viewform?vc=0&c=0&w=1&flr=0)
13. For further information, please refer to:  
*ENGR. RAUL G. CUBANGAY*  
*EMB-CAR*  
*DENR Compound, Gibraltar Road, Baguio City*  
*(074) 446-6440; (074) 665-2904*
14. You may visit the following websites:  
For downloading of Bidding Documents: *emb-car website*  
For online bid submission: *gso.embcar@gmail.com*

*October 6, 2021*



---

**ENGR. RAUL G. CUBANGAY**  
*BAC Chairperson*